

MOVING TIMELINE TEMPLATE

Client Name: _____ Contact Info: _____

Moving Details:

Origin Address: _____

Destination Address: _____

Moving Company: _____

Primary Contact: _____

Pre-Move Tasks:

- Notify utility companies (electric, water, gas, internet).
- Arrange for mail forwarding with USPS.
- Gather important documents and valuables.
- Pack non-essential items early.
- Schedule time off work if needed.

Moving Day Schedule:

Time	Task
08:00 AM	Arrival of movers at origin address.
09:00 AM	Packing and loading belongings.
12:00 PM	Break for lunch.
01:00 PM	Resume loading and final walkthrough.
03:00 PM	Departure to destination.
06:00 PM	Arrival at destination address.
07:00 PM	Unloading and placement of items.
09:00 PM	Final walkthrough and sign off.

Post-Move Tasks:

- Unpack essential items first.
- Check utilities and appliances.
- Update address on bank and credit cards.
- Register vehicles and update driver's license.
- Schedule cleaning services if needed.
- Check condition of belongings and report damages.

Additional Notes:

CLIENT SIGNATURE

MOVING COMPANY SIGNATURE

Signature: _____

Signature: _____

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<https://docs-realestate.com/moving-timeline-template/>

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